

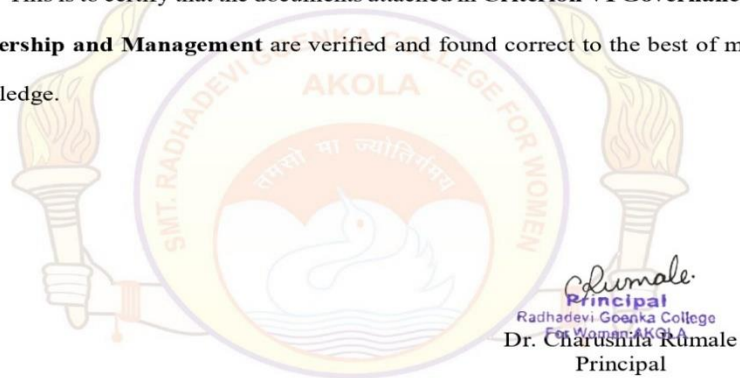
Criterion VI: Governance, Leadership & Management

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff



CERTIFICATE

This is to certify that the documents attached in **Criterion VI Governance, Leadership and Management** are verified and found correct to the best of my knowledge.



Criterion VI: Governance, Leadership & Management

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Sr. No.	Particulars	Page No.
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Criterion VI: Governance, Leadership & Management

Appendix-II

SantGadge Baba Amravati University, Amravati

PBAS Proforma for Promotion under CAS

Assessment Period: 2021-22

(PART A, PART B & PART C)

(For Teachers other than Physical Education Person, Librarians & Teachers of Music and Performing Arts)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) :

2. Father's / Husband's Name :

3. Department :

4. Current Designation & Grade Pay :

5. Date of last Promotion :

6. Address for correspondence
(With Pin code) :

7. Permanent Address
(With Pin code) :

Telephone No. :

E-mail :

8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation / Refresher course attended during the year :

Sr. No.	Name of the course / Summer school	Place	Duration	Sponsoring Agency
1				

Date: / /2021

Signature of Teacher

Criterion VI: Governance, Leadership & Management

PARTB: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I a. Direct Teaching (Lectures/ Practical/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document**
Odd Semester								
1								
2								
3								
4								
Even Semester								
1								
2								
3								
4								
Total								

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion:- 80% and above – Good; Below 80% but 70% and above- Satisfactory; Less than 70%-Not satisfactory.

****As per table under the document ANNEXURE I (A)**

Overall Grading (Category : I)	
---------------------------------------	--

Signature of Teacher

Verified and found correct:

Signature of V.C./H.O.D./Principal

**Final Score approved by the Screening /
Selection Committee:
(For Category:I)**

--

Criterion VI: Governance, Leadership & Management

*Signature of Chairman
Screening / Selection Committee*

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

**INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR,
EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.**

II i. Administrative Responsibility.

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				

II iii. Examination Work:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II iv. Discipline related co-curricular activities:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II v. Other co-curricular activities:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				

II vi. Extension and dissemination activities:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				

II vii. Institutional governance:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				

II viii. Conduct of Lectures:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				

Criterion VI: Governance, Leadership & Management

II ix. Participatory and Innovative Learning:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
1				
2				
3				

II x. Evidence of actively involved in guiding Ph.D. students:

<i>Sr. No.</i>	<i>No. of Ph.D. Students Registered</i>	<i>No. of Ph.D. Students submitted Thesis</i>	<i>No of Students Awarded Ph.D. Degree</i>	<i>Grading</i>	<i>Proof Document**</i>
1					

II xi. Conduct of Research Projects:

<i>Sr. No.</i>	<i>Title of Project</i>	<i>Major/ Minor</i>	<i>Period of Award</i>	<i>Amount Approved</i>	<i>Name of Funding Agency</i>	<i>Grading</i>	<i>Proof Document**</i>
1							

II xii. Research paper Published:

<i>Sr. No.</i>	<i>Title with page nos.</i>	<i>Journal</i>	<i>ISSN / ISBN No.</i>	<i>Whether peer reviewed Impact Factor, if any</i>	<i>No. of co-authors</i>	<i>Whether you are the main author</i>	<i>Whether Refereed / other Journal as notified by the UGC#</i>	<i>Grading</i>	<i>Proof Document**</i>
1									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory**- 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II)	
--	--

Signature of Teacher

Verified and found correct:

Signature of V.C./Principal/ H.O.D.

*Final Score approved by the Screening / Selection Committee:
(For Category:II)*

*Signature of Chairman
Screening / Selection Committee*

Criterion VI: Governance, Leadership & Management

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augment API Score	Proof Document**
				NIL					
Total									

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with Page No.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN / ISBN No	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
				NIL					
Total									

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ recorded:

Sr. No.	Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International / National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International / National/ Local	Whether approved by University	API Score	Proof Document**
1						
Total						

Criterion VI: Governance, Leadership & Management

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded Course Credit/ Module	API Score	Proof Document**
M.Phil.					
Ph.D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

Criterion VI: Governance, Leadership & Management

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
Total						

III E. b Policy Document:

Sr. No.	Title of Documents	Policy Document Submitted to	International /National/ State Gov./ Central Gov.	Publisher	API Score	Proof Document**
1						
2						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**
1						
2						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) /International (Within Country) National / State / Regional / College or University level	API Score	Proof Document**
1						
2						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an uppercapping of thirty percent of the total research score of the teacher concerned.

Criterion VI: Governance, Leadership & Management

****As per table under the document Annexure III (A)**

Total Score (Category : III)

Signature of Teacher

Verified and found correct:

Signature of V.C./Principal/ H.O.D.

*Final Score approved by the Screening /
Selection Committee:
(For Category:II)*

*Signature of Chairman
Screening / Selection Committee*

IV. SUMMARY OF GRADES / API SCORES

Category	Criteria	Last Academic	API Score for	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contributions			

Signature of Teacher

Verified and found correct:

Signature of V.C./Principal/ H.O.D.

*Final Score approved by the Screening /
Selection Committee:
(For Category:II)*

*Signature of Chairman
Screening / Selection Committee*

Criterion VI: Governance, Leadership & Management

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	

*Annexure-IV

LIST OF ENCLOSURES:

(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary.

- 1.
- 2.
- 3.
- 4.
- 5.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBASproforma.

*Signature of the faculty with
Designation, Place & Date*

*Signature of V.C./ School
Chairperson / Principal / HOD*

Signature of V.C./ School Chairperson /
Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Criterion VI: Governance, Leadership & Management

Name:

Designation: Assistant Professor
2021-22

Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL

- a) State whether the facts stated above are correct, if not, state the correct facts
- b) Do you agree with the Performance based appraisal done by the teacher?
If not, give reasons why you do not agree.

D) Verification & Evaluation in respects of Grade/ API

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II
- A) *General Intelligence* : _____
- B) *Capacity to get work in Respect of research & teaching* : _____
- C) *Technical Ability* : _____
- D) *Administrative ability including Judgment initiative and drive (if applicable)* : _____
- E) *Integrity and Character* : _____
- F) *Whether powers delegated are Fully utilized.* : _____
- G) *General Assessment_ * A+ = Outstanding, A = Very Good, B+ = Positively Good, B = Good, C+ = Satisfactory, C = Not Satisfactory*
- (* Strike out which is not applicable.)

Date: / /

Signature of Reporting Officer

Criterion VI: Governance, Leadership & Management

Observation of the Reviewing Officer (Vice-Chancellor):

Date: / /
Officer

Signature of Reviewing

Criterion VI: Governance, Leadership & Management

Name of the College - Smt. RadhadeviGoenka College for Women, Akola.						
SELF ASSESSMENT FORM OF THE PRINCIPAL / COLLEGE TEACHER						
(FOR THE YEAR 2021-2022)						
PART - I (BASIC INFORMATION)						
1)	Full Name		:-			
2)	Designation		:-			
3)	Department		:-			
4)	Subject taught and faculty		:-			
5)	Date of joining the present university		:-			
6)	Date of Birth		:-			
7)	Place of Birth		:-			
	(Village /Town/Taluka/District)					
8)	Nationality and Religion		:-			
9)	Whether belongs to SC/ST/OBC/OPEN		:-			
10)	Permanent Address		:-			
11)	Mother Tongue		:-			
12)	Language Known		:-			
13)	Whether any Immovable property held, If so, what and where		:-			
14)	Qualification of the Teacher		:-			

Criterion VI: Governance, Leadership & Management

	Degree and Post-Graduate degree examination	Special / Principal subject offered	Allied additional subordinate subject offered	Class obtained	Year of passing	University
						2...
2						
15)	Teaching experience at the		:-	Year -----	Month-----	
	College Level					
	Name of the previous Institutions	Period of service from to	Designation	Classes taught	Subjects taught	Scale of pay
16)	I) Courses taught		:-			
	II) Number of periods per week as per prescribed norms		:-			
			Work - load			
			U.G.	P.G.	M. Phil.	Ph.D.
	1) Actual number of periods per week					
	2) Lectures -					
	a) Tutorials					
	b) Practical					
	c) Seminars					
	d) Dissertations					
	e) Others					

Criterion VI: Governance, Leadership & Management

PART - II						
SELF ASSESSMENT OF THE TEACHER						
(NOTE - Self Assessment should be in short, within the limit of space provided)						
I)	<i>Teaching Methods applied</i>	:-				
	<i>(Name and describe new teaching methods used, if any (Beside lecture/method) i.e.</i>					
	<i>i) Distributing lecture, synopsis and biography</i>	:-				
	<i>ii) Encouraging question in class</i>	:-				
	<i>iii) Announcing topics for discussion in advance</i>	:-				
						3...
3						
	<i>iv) Holding seminars</i>	:-				
	<i>v) Use of audio visual aids (Whether facilities exist)</i>	:-				
II)	<i>Contribution to a research schemes approved by the UGC, DST, ICAR, ICSSR & others, if any.</i>	:-				
III)	<i>Any other contribution in</i>					
	<i>i) Teaching Methods</i>	:-				
	<i>ii) Evaluation Techniques</i>	:-				
	<i>iii) Course Development etc.</i>	:-				
IV)	<i>Academic and professional growth (During the year)</i>					
	<i>i) Research qualification ac-</i>	:-				

Criterion VI: Governance, Leadership & Management

	<i>quired</i>			-----		
	<i>ii) Research projects under</i>		:-			
	<i>taken</i>			-----		
	<i>iii) Research papers published</i>		:-			
	<i>indicating titles and names of</i>					
	<i>journals in which published</i>					
	<i>iv) Guidance rendered to re-</i>		:-			
	<i>search scholar</i>			-----		
	<i>v) Participation in Seminars</i>		:-			
	<i>Workshops and Conference</i>					
	<i>vi) Participation in Orientation</i>		:-			
	<i>programmes Refresher course</i>			-----		
	<i>etc.</i>					
	<i>vii) Any other type of training</i>		:-			
	<i>(Whenever such facilities exist)</i>			-----		
V)	<i>Participation in Extra Curricular</i>		:-	-----		
	<i>activities</i>			-----		
	<i>i) Extracurricular activities</i>		:-			
	<i>debates, cultural activities,</i>					
	<i>counselling to students planning</i>					
	<i>forum, Union, NSS,</i>					
	<i>NCC, Scouting etc.</i>			-----		
						4...
4						
	<i>ii) Service to community Adult</i>		:-	-----		
VI)	<i>Help in departmental adminis-</i>		:-			
	<i>trative activities by way of</i>					
	<i>membership of various committees</i>					
	<i>such as Discipline Committee</i>					
	<i>Admission Committee, Students</i>					
	<i>Welfare Committee etc.</i>					

Criterion VI: Governance, Leadership & Management

VII)	<i>Any other Information about his contribution (not conveyed above) relevant to a proper assessment of activities.</i>		:-			
VIII)	<i>General Observations -</i>					
	<i>i) Attendance</i>					
	<i>a) Regularity</i>		:-			
	<i>b) Punctuality</i>		:-			
	<i>ii) Students teachers Relationship</i>		:-			
	<i>iii) Colleague relationship</i>		:-			
	<i>iv) Class control</i>		:-			
	<i>v) Reading habits and other matters</i>		:-			
IX)	<i>Your own assessment of your performance for the year under report in regard to</i>					
	<i>a) The quality and quantity of work done and how it compared with the prescribed Norms, standards or targets.</i>					
	<i>b) Guiding, training, controlling Class</i>					
	<i>c) Details of any specific item(s) of work done by you which think especially noteworthy</i>					
	<i>d) If, in your opinion you were unable to maintain the expected quality or quantity in performance, in any respect indicate your reasons</i>					

Criterion VI: Governance, Leadership & Management

<i>G) General Assessment ----- *A+ =Outstanding, A=Very Good, B+= Positively Good,</i>						
<i>B= Good, B-= Average, C= Below Average</i>						
(* Strike out which is not applicable)						
<i>Date / /</i>			<i>Signature of Reporting Officer</i>			
.....						
<i>Observations of the Reviewing Officer</i>						

<i>Date / /</i>			<i>Signature of Reviewing Officer</i>			

Criterion VI: Governance, Leadership & Management

SCRUTINY COMMITTEE REPORT FOR PROMOTION UNDER CAS

Proposal for promotion under CAS submitted by -----, Proposal was scrutinized thoroughly. Following observations are noted by committee.

Date of Joining -----

Date of last promotion – -----

CATEGEORY - I TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Year	Subdivision	Lacuna/Actual Score Claimed	Scrutinized Score
Assessment year	I a, I b, I c		
Assessment year	I a, I b, I c		
Assessment year	I		

CATEGEORY – II CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVIES

Year	Subdivision	Lacuna/Actual Score Claimed	Scrutinized Score
Assessment year	II a, II b, II c		
Assessment year	II a, II b, II c		
Assessment year	II (i, ii, iii, v, vi, xi, xii)		

Criterion VI: Governance, Leadership & Management

**CATEGEORY – III RESEARCH, PUBLICATION AND ACADEMIC
CONTRIBUTIONS**

Year	Subdivision	Lacuna/Actual Score Claimed	Scrutinized Score
Assessment year	III A,		
Assessment year	III A, III B,		
Assessment year	III F,		

Observations and Errors are as follows and **Recommendations for corrections.**

Note- Suggestions were given for corrections and it is expected from candidate to rectify.

Aforesaid Scrutiny committee recommendations are accepted partially/fully and corrected by the proposer. After correction, final API score as follows:

Criterion VI: Governance, Leadership & Management

IV. SUMMARY OF API SCORES

Category	Criteria	2019- 2020	2020- 2021	2021- 2022	Total API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, learning and Evaluation related activities					
II	Co-curricular, Extension, Related Professional Development Activities					
III	Research, Publications and Academic Contributions (For entire period)					

Criterion VI: Governance, Leadership & Management

Minimum required Eligibility and CAS Promotion Criteria fulfilled by----- , **as per Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-I Dated 8th March 2019 and Direction No. 17/2019 Dated 15th July 2019 of SGBAU, Amravati.** Therefore, he/she qualifies for promotion under CAS. Hence **scrutiny committee recommends this proposal for promotion under CAS from ----- to----- academic level.**

Date- 16/12/2020

Place- Akola

Name	Sign
1) Prof. Ajay Shingade – Convener	-----
2) Dr. Anjali Rajwade – Member	-----
3) Dr. AmbadasPande – Member	-----
4) Mr. Ram Baheti - Member	-----
5) Prof. Sanjay Vite - Member	-----
6) Dr. VinodKhaire – Member	-----
7) Prof. Lalit Bhatti – Member	-----

Criterion VI: Governance, Leadership & Management

गोपनीय अहवाल नमुना

वरीष्ठ महाविद्यालयातील शिक्षकेतर कर्मचाऱ्याकरीता स्टॅन्डर्ड कोड १९८४ मधील तरतुदीनुसार
(गोपनीय अहवालाचा नमुना) वैयक्तिक माहिती-

- १) पुर्ण नांव :- -----
- २) वडीलाचे नांव :- -----
- ३) जन्म तारीख :- -----
- ४) जन्मस्थान :- -----
- ५) राष्ट्रीयत्व व धर्म :- -----
- ६) जात / संवर्ग :- -----
- ७) पदनाम :- -----
- ८) शैक्षणिक पात्रता :- -----
- ९) सध्याचे पदावर रुजू झाल्याचा दिनांक :- -----
- १०) महाविद्यालयाचे नांव :- -----
- ११) एकुण सेवा काळ :- -----
- १२) वेतन श्रेणी :- -----
- १३) सध्याचा पत्ता :- -----
- १४) दुरध्वनी / मोबाईल :- -----
- १५) मुळ ठिकाणचा पत्ता :- -----
- १६) स्थावर मालमत्ता असल्यास पत्ता :- -----
- १७) मातृभाषा :- -----
- १८) अवगत असलेल्या भाषा :- -----
- १९) प्रदान करण्यात आलेला कामाचा प्रकार :- -----
- २०) आपण केलेल्या कामपैकी एखाद्या चांगल्या कामाची नोंद :- -----
दिनांक :-
स्थान :-

कर्मचाऱ्याची सही व नांव

Criterion VI: Governance, Leadership & Management

Confidential Assessment Report regarding ability and character

पुर्ण नांव :- _____
Name :- _____
प्रतिवेदनाचा कालावधी :- ०१/०४/२०१८ ते ३१/०३/२०१९
Period of Report
धारण केलेले पद / पदे :-
Post/Posts held :-
Department (विभाग) :-
Leave Taken in this period

Performance Assessment

- 1) उद्योगपियता व कार्यतत्परता :- अत्युत्कृष्ट, उत्कृष्ट, चांगले, साधारण, साधारणपेक्षा कमी
Industry & Application :- Outstanding, Very Good, Good, Average, Below average
- 2) हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता :- अत्युत्कृष्ट, उत्कृष्ट, चांगले, साधारण, साधारणपेक्षा कमी
Capacity to get work done By subordinates :- Outstanding, Very Good, Good, Average, Below average
- 3) सहकारी व जनता यांचेशी असलेले संबंध :- सहकार्यांचे, सौजन्याचे, मदतीचे, उदासीन, अमैत्रीपूर्ण
Relations with colleagues And the public :- Co-operative, Courteous, Helpful, Indifferent, Unfriendly
- 4) सर्वसाधारण बुद्धीमत्ता :- अतिशय बुद्धीमान, बुद्धीमान, हुशार, साधारण, मंदबुद्धी
General Intelligence :- Very brilliant, Brilliant, Intelligent, Average, Dull
- 5) निर्णय शक्ती, उपक्रमशिलता व थडाडी यासह कार्यक्षमता :- अत्युत्कृष्ट, उत्कृष्ट, निश्चित चांगली, चांगली, साधारण, प्रशासनिक कार्यक्षमता नाही
Administrative Activity Including judgment initiate And drive :- Outstanding, Very good, Positively good, good, Average, Below average
- 6) तांत्रिक कार्यक्षमता(संबंधित असेल तेथे) :-
Technical professional :-
Ability (where relevant) :-

Criterion VI: Governance, Leadership & Management

- 7) विशेष कल :- -----
Special Attitude :-
- 8) सचोटी व चास्त्रिय :- -----
Integrity & Character :-
- 9) प्रदान करण्यात आलेल्या अधिकारांचा वापर करतात काय ? :- होय अंशतः नाही
Whether powers delegated Are fully utilized ? :- Yes Partly NO
- 10) पदोन्नतीसाठी पात्रता :- अयोग्य, जेष्ठतेनुसार, योग्य, त्वरीत बढतीसाठी योग्य
Fitness for promotion :- Unfit, Fit in normal course (according to seniority)
Fit for accelerated promotion
- 11) प्रशिक्षणासाठी आवश्यक :- येथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.
:-
- 12) प्रकृतीमान :- चांगले नाही, चांगले, उत्कृष्ट
State of Health :- Not Good, Good Very Good
- 13) क्षेत्रीय स्तरावर काम करण्यासाठी योग्यता :- आहे, नाही, संबंधित नाही
Fitness for Field Work :- Yes, No, Not related
- 14) संगणकावर काम करण्याची आवड :- आहे, नाही, दिसून आली नाही
Willingness to work On Computer :- Yes, No, Not Seen
- 15) सर्वसाधारण मुल्यमापन :-
General Assessment :-
- 16) प्रतवारी (हाताने लिहावी) Grading (write in Handwriting) :-
A+ Outstanding, A Very good, B+ Positively Good,
B Good, B- Average, C Below average

Place :-

Date :-

Signature, Name & Designation
Of the Reporting Officer

Criterion VI: Governance, Leadership & Management

गोपनीय अहवाल नमुना

- १) कर्मचाऱ्याचे पुर्ण नांव :- -----
- २) शैक्षणिक पात्रता :- ३) धारण केलेले पद :-
- ४) जन्म तारीख :- ५) जात / संवर्ग :-
- ६) सध्याच्या पदावर रुजू होण्याचा दिनांक :- ७) एकूण सेवा काळ :-
- ८) वेतन श्रेणी :-
- ९) प्रतिवेदनेचा कालावधी :- ०१ / ०४ / २०१८ ते ३१ / ०३ / २०१९
- १०) वरील कालावधीत देण्यात आलेली प्रतवारी :-

विभाग प्रमुखांचा अभिप्राय : -----

स्वाक्षरी

प्राचार्यांचा अभिप्राय : -----

प्राचार्यांची स्वाक्षरी

पुनर्विलोकन अधिकाऱ्याचा निरीक्षण अहवाल
प्राचार्य यांच्या मताशी सहमत आहे किंवा
नसल्यास त्यांची कारणे -----

दिनांक :-

ठिकाण :-

अध्यक्ष / सचिव